

**Conveyance transferring Plot 37 in the Headington Enclosure Award  
(the front part of the site of the present St Andrew's Primary School)  
from Charles Tawney to the Vicar of St Andrew's Church, Headington,  
for such time as it is occupied by a Church of England school**

[Original Conveyance is at the Oxfordshire History Centre  
at Ref. Headington b.20 item h]

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Dated 22<sup>nd</sup> March 1847

**Headington School**

Charles Tawney Esq  
to  
The Vicar of the Parish  
of Headington

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Copy Draft

Conveyance under the Acts  
of 4 & 5 Vict.; & 8 Vict.

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Appointment of 7 Trustees besides the Vicar & Licensed Curates

A. G. Holmes  
Oxford & London

I CHARLES TAWNEY of Headington in the County of Oxford Esq under the authority of An Act of Parliament passed in the fourth and fifth years of the reign of Her present Majesty Queen Victoria entitled "An Act to afford further facilities for the conveyance & endowment of Sites for Schools" and of an Act passed in the 7th & 8th years of the reign of Her said present Majesty for expanding the said Act, Do hereby freely and voluntarily & without any valuable consideration grant, alienate and convey unto the Revd Joseph Charles Pring Clerk Vicar of the parish of Headington afsd & to his Successors ALL THAT piece or parcel of land or ground containing by recent admeasurement two roods by the same little more or less (being part of a certain plot or allotment of land or ground Numbered 37 in the Headington Inclosure award allotted to one Thomas Godfrey containing 9.1.17 situate in a field called Quarry Field in the parish of Headington aforesaid Bounded on the north by the Oxford & London Turnpike road, on the south by the footpath leading to Headington Quarry, on the East by other part of the said plot or allotment numbered 37, & on the West by an allotment numbered 29 now belonging to George Baker Ballachey & Maria his Wife & which said piece of land intended to be hereby conveyed is more particularly delineated & describe in the plan drawn in the Margin of these present TOGETHER WITH all easements, rights, members and appurtenances to the said piece or parcel of land or ground and hereditaments hereby granted & conveyed belonging or appertaining AND all my Estate, right, title & interest in to or out of the same & every part thereof TO HOLD the same unto & to the use of the said Vicar of the Parish of Headington aforesaid & his Successors for the purposes of the said first mentioned Act and UPON trust to permit the said piece of land or ground & premises & buildings thereon to be erected to be for ever hereafter appropriated and used as & for a School for the education of poor persons of & in the parish of Headington aforesaid & for the residence of a Schoolmaster and Schoolmistress of the said School & for no other purpose whatever AND which said Schoolmaster and Schoolmistress shall in the first instance only be chosen and appointed by the said Charles Tawney if he should so desire it AND which said School shall always be in union with & conducted upon the principles & in furtherance of the commends and designs of The Incorporated National Society for promoting the education of the Poor in the principles of the Established church AND subject to & in conformity with the declaration aforesaid the said School and Premises & where no other disposition is made the Funds and endowments thereof shall be directed, controlled, governed and managed in manner hereinafter specified, that is to say, the Minister for the time being of the said parish or in his absence his Curate shall have the superintendence of the moral and religious instruction of the Scholars attending the said School & in case of any difference should arise between the said Minister & Curate & the Committee of Management hereinafter mentioned respecting the religious instruction of the Scholars or any regulation connected therewith the said Minister or Curate or any member of the said committee of management may cause a Statement of the

matter in difference to be laid before the Bishop of the Diocese in writing, a copy of such statement having been preciously communicated to the said Committee of Management, also to the Minister or Curate if not prepared by him: the said Bishop may enquire concerning & determining the matter in difference & the decision of the Bishop in writing thereon when laid before the Committee of Management shall be final & conclusive upon the matter. But in all other respects the management, direction, control and government of the said School & premises & of the Funds or Endowments thereof & the selection, appointment and dismissal of the Schoolmaster and Schoolmistress & their assistants shall be vested in & exercised by a committee consisting of the Minister of the said Parish for the time being, his licensed Curate or Curates if the minister shall appoint him or them upon the said Committee, & of seven persons to whom the following shall be the first appointed, namely Charles Tawney, Richard Finch, George Baker Ballachey, Digby Latimer, John Matthews, Thomas Burrows the Younger and John Coppock, all of Headington aforesaid, the said last-mentioned persons being & continuing to be members of the Church of England and any vacancy which may occur in the number of persons last mentioned by death, resignation, incapacity or otherwise shall be filled up by the election of a person or persons being members of the Church of England, such election to be vested in the remaining members of the said Committee so that there shall always be eight persons altogether (inclusive of the Vicar or Officiating Minister, who shall always be one) as managers or superintendents of the said School in the following manner, that is to say Whenever a manager or Superintendent other than the Vicar or officiating Minister for the time being shall die or decline or become incapable or unwilling to Act or shall cease to reside within the said Parish, his Office of Manager or Superintendent shall thereupon end & determined. And a meeting of the other Managers or Superintendents shall be thereupon called by the Vicar or officiating Minister, or in his absence or in case of his neglect or refusal, all the other of the acting Managers or Superintendents, to be held at the said School of which meeting 10 clear days notice in writing shall be given to each of the other Managers or Superintendents to be sent to them respectively by post or left at their respective dwellings & which notice shall shortly state the object or purport of the Meeting & at which meeting to be so held from time to time the Majority of the Managers or Superintendents present at the hour of 12 (not being less than 3) shall proceed to elect a person being a member of the Established Church & a Subscriber to the School of ten shillings at least in the then current year & being resident or having a financial interest in real property situate in the said Parish of Headington to the Extent of a life Estate at the least to be Manager or Superintendent in the room of the Manager or Superintendent so dying, declining or becoming incapable or unwilling to act or ceasing to reside as aforesaid. And in case at any meeting to elect a Manager or Superintendent the number present should not amount to 3 the Meeting shall be adjourned for a week & notice thereof given in the manner hereinbefore mentioned to the other Managers and Superintendents.

And so from time to time as often as shall be necessary until 3 persons shall be present. But no original meeting shall be adjourned more than twice & if 3 Managers or Superintendents should not attend at the second adjournment or third meeting the Vicar or officiating Minister or in his absence or in case of his refusal or neglect the two acting Ministers or Superintendents who shall have originally called such meeting shall after waiting until half past twelve nominate to elect a person to supply the vacancy & so from time to time as often as a vacancy shall happen. And the same course of proceeding shall be adopted with reference to the appointment & dismissal from time to time of the Master or Mistress of the said School & with reference also to all matters attending the management of the said School. And a Book or books shall be kept at the said School herein shall be entered from time to time all proceedings relating to the said School and incident thereto. And I do hereby declare that no person shall be appointed or shall continue to be Master or Mistress in the said School who is not a member of the Church of England. The Minister shall be Chairman of all meetings of the Committee of Management if present & when not present any other member of the committee selected by the Members present shall proceed & in case of an equality of votes, the Chairman for the time being shall have a second or casting vote. The said School shall be at all times open to the inspection of the inspector or inspectors for the time being appointed in conformity with the Order in Council bearing date the 10<sup>th</sup> day of August 1840 PROVIDED ALWAYS that upon the said piece of land & buildings thereon to be erected ceasing to be used for the purposes hereinbefore mentioned the same shall thereupon immediately revert to & become a portion of the inheritance of the said Charles Tawney & his heirs as fully to all intents & Purposes as if the said Acts hereinbefore mentioned had not been passed. And this grant had not been made anything hereinbefore contained to the contrary notwithstanding.

IN WITNESS whereof I the said Charles Tawney have herewith set my hand & seal the Twenty second day of March in the year of our Lord 1847.