

## Headington Committee for Development Action

<http://www.hcda.org.uk>

Notes of meeting held on 27 January 2010 at 7pm,  
Room BG11, Oxford Brookes University, Gypsy Lane, Headington.

**Present:**

Patrick Coulter (Headington Road Runners) – Chair	Mary Hope (New Headington Residents Association)
Rosemary Belton (Friends of Bury Knowle Park)	Simon Hunt (Cyclox)
James Bloice Smith (Headington Churches)	Janet Isaac (Headington U3A)
Richard Bradley (Car Club)	Stephanie Jenkins (Website)
Van Coulter (Ruskin College, Headington) (minutes)	Tony Joyce (Oxford Civic Society)
Tanya Field (Headington Community Association)	Andrea Siret (Oxford Brookes University)
Paul Gardiner (Cherry Tree Nursery)	Marie Vickers (Friends of Quarry) Hon Secretary
Jill Haas (Low Carbon Headington)	Ruth Wilkinson (Oxford City Council in place of David Rundle)
	Charles Young (Highfield Residents Association)

### Apologies:

Heather Armitage, Roy Darke, David Rundle, Stella Welford, Will Young

**Items for AOB and Membership Minutes**

Paul Gardner was welcomed as a member from Cherry Tree Nursery.  
**Items:** Visit of Rt Hon John Healey to Oxford, Car Club, Low Carbon Headington, Fair Trade Shop,  
The minutes of the meeting held on 25 November 2009 were agreed as a correct record.

### Matters arising not on the agenda

**Compliance of the 20mph speed limit** – Speaker to be invited to a forthcoming meeting. **RW** provided an update following a meeting between Oxford City Councillors and the Chief Constable – Only six complaints had been raised with Thames Valley Police following introduction of a 20mph limit. Enforcement of the speed limit was technically difficult; speed gun equipment is unreliable at low speeds and response to non-compliance is limited to environmental control.

**London Road improvements, stage 2** – An information meeting is to be held in March, the date for which has not been set.

**Christmas lights** – A payment of £500 is to be made by the treasurer.

**Bury Knowle Park** – The ten year management plan for the park is to be put on the HCDA web site.

**Cycling and parks by-law** – It has not been possible as yet to confirm whether a local by-law prohibits cycling in Bury Knowle Park. If not, consideration is to be given to the marking out a cycleway for those who currently cycle through the park, including the police community support officers.

**Emden House** – comments were awaited from residents concerning the ten year management plan for Bury Knowle Park.

**Action PC**

**SJ & RW CY**

**JBS & SJ**

**FofBKP**

### Forward Plan

**PC** circulated a third version of the forward plan in advance of the meeting and called for comments from members of HCDA. Comments made: consideration is being given to towards possible extension of the Farmer's Market – the street illustration included in documents explaining phase two of the London Road improvements set out several market stalls along London Road. It was thought appropriate to open a discussion with the county council to gain permission for the inclusion of market stalls where space permits to provide a better shopping experience for residents on market days. Agreed that the Chair should write to the County Council. Work is due to start in April – it was cautioned that contact must be made as quickly as possible.

**PC**

**Location of public notice boards** was a matter for concern. Call for input from this committee. It was recommended that one notice board could be placed by the side wall of ink shop, corner of Kennet Road & London Road; second notice board must not obstruct pavement as current notice board does near to hairdressers on London Road. What was to happen to the old notice boards? They could be recycled and used in an area without adequate coverage of notice boards – Barton appeared to be such an area. One notice board could be located in Bury Knowle Park. Agreed that the matter should be taken up with Angela.

**Jl**

**PC**

**The issue of the Headington Action web site** [www.hcda.org.uk](http://www.hcda.org.uk) was considered. It was agreed to explore how to gain an improved facility through co-operation with Oxford Brookes University.

**ExCtte**

**Inclusion of Marston and Northway** was discussed. It was confirmed that there was no intention to

	<p>exclude Marston, but it was more difficult for people from that area to come to HCDA meetings via public transport. Community representatives from Marston and Northway should be encouraged to attend HCDA</p> <p><b>The community survey undertaken in Barton</b> has concluded that there are clear signs of improvement following recent investment.</p> <p><b>MV referred to the investment to be made in Churchill ward</b>, about £16m is to be spent improving facilities and we need representatives from the community to ensure HCDA has an input.</p> <p><b>JBS and RB outlined the vision for the street parties' initiative.</b></p> <p>PC brought this part of the meeting to a close after confirming that the meeting was in agreement with the draft plan. It was agreed to delegate oversight to the executive committee</p>	<p>ExCtte</p>
<b>Oxford Brookes</b>	<p><b>RB reported that PC has opened a channel with Oxford Brookes University</b> and that the Vice Chancellor of the university welcomed the idea of greater involvement with the community. It was stated that it was "reasonably reassured that this had legs".</p> <p><b>HCDA have been asked to put ideas together for student involvement in community</b> planning, for example, how can Headington be developed to improve it as a shopping centre? How can the car club be developed further? The VC picked up on two matters; some problems arise from the number of students who bring cars – the VC was in favour of promoting the car club to students, and Oxford Brookes has expertise in sustainability and in the development of web sites. Liaison to continue.</p> <p>JH advised that Oxford Brookes contains a student group centred on "People &amp; the Planet" which could open a door for "young blood" to contribute to LCH initiatives. It was added that the VC was happy to attend a meeting to discuss issues of our choice.</p> <p>TJ added that it would be welcoming to have the expertise channelled into the local community.</p> <p>AS explained that Tim Field had arranged for a meeting in the next week concerning the innovation fund available for student projects in the community. Students with a sound proposal will be able to draw upon funding of up to £300 where there would be a clear benefit for the local community. Six to seven projects had been funded so far.</p>	<p>ExCtte</p> <p>JBS &amp; RB</p> <p>ExCtte</p> <p>PC</p> <p>ExCtte</p>
<b>Headington Festival 2010</b>	<p><b>JBS advised</b> that a very good meeting had taken place in December. It was now necessary to focus on identifying local talent and resources.</p> <p><b>The Headington Festival web site</b> <a href="http://www.headingtonfestival.com/">www.headingtonfestival.com/</a> has been updated to reflect that the 2010 festival is taking place, but the committee need administrative support. A person is sought who can give the extra time to press issues and forward aims; to pursue charitable, community and business funding – which is all the greater because contributions from local authority sources are expected to be lower for the 2010 festival. Some payment could be provided for a suitable volunteer.</p> <p><b>A discussion concluded</b> with a suggestion that an application be made to the area committee for alternative funding.</p> <p><b>A number of points raised included whether the tea tent was needed?</b> This was quite a costly facility, perhaps the largest single cost. An alternative may be just as good.</p> <p>PC stated that there needs to be a concerted effort to make the most of all the funding alternatives available and for applications to be made for grants to as many organisations as possible. There needs to be an effort to get local politicians on side through lobbying. Local businesses should be approached as sponsors, for example Waitrose and the Co-operative. Agreed.</p> <p>A jazz band from Bonn will be visiting Oxford, but may not be here for the day of the festival.</p> <p><b>Suggestions were invited for use of the jazz band</b> on the Saturday? It was thought that a venue could be arranged near to the Co-operative, providing some room could be found in the store's car park alongside London Road.</p>	<p>JBS</p> <p>ExCtte</p> <p>ExCtte</p> <p>FestCtte</p>
<b>Secretary's Report</b>	<p><b>MV advised</b> the meeting that Van offered to provide administrative support for HCDA and had waived the gratuity offered in favour of a contribution to Low-Carbon Headington.</p> <p><b>MV advised</b> the committee of several membership issues required by the constitution; to be a full member of the committee, 5 meetings must be attended per year. Fewer attendances results in associate membership, which provides no voting rights. A chart is being maintained to ensure attendance is noted.</p> <p><b>MV advised</b> that one City and one County Councillor had rights of attendance, David Rundle, or his</p>	

deputy, representing the City Council and Roy Darke, or his deputy, representing the County Council. A brief discussion took place concerning representatives from Marston. It was agreed that representatives from that local area should be encouraged to attend.  
CY confirmed that the necessary reports had been forwarded to the Charities Commission.

PC

**Treasurer's Report** **CY - funds available to the committee** had reduced by £20 due to a fall in business at the Farmer's Market (bad weather), only £480 was taken in rents. £500 had to be paid out by the committee for the costs over Christmas. All legal requirements for the Charities Commission had been done.

**Content Management System** **JBS reported that**, with the Christmas and New Year festive period, little progress had been made with regard to the content management system for the web site. Some significant reservations need to be discussed. Agreed that James would continue to take the lead for this issue and consult with colleagues about costs. It was thought that an initiative must start immediately with Oxford Brookes.

JBS

**AOB Meeting with Housing Minister** **PC invited VC to provide an outline** of the announcement made by the Housing Minister on the visit made earlier in the day to Oxford. VC advised that the Rt Hon John Healey had come to Oxford to announce that with effect from 2 April 2010 new legislation will provide local authorities with powers to register landlords and to control conversion of family homes into HMOs. A part of the legislation will require compulsory registration of landlords for the control and sanctioning of bad landlords.

**Fair Trade Shop Car Club** **JBS advised** that a lease will shortly be signed and a Fair Trade Shop will soon open in Headington. **RB advised** that at 40, the gain in membership of the car club is slowing down. **He asked all, please promote the car club.** RB agreed to send a note to MV for forwarding to members. A second car will soon be located in Headington and leafleting will take place in the area it is parked to raise awareness and to gain new members.

RB & MV

**Low-Carbon Headington** **JH advised** that a showing of the film **"The Age of Stupid"** will take place at Headington Baptist Church on 22 February. Leaflets and A4 posters were distributed. More literature can be requested via [marygill@f2s.com](mailto:marygill@f2s.com). JH added that an approach was to be made to Alexander Stanier, the owner of the Shotover Estate, regarding the proposal to set up a test mast for establishing the viability of a community wind turbine close to the Park & Ride.

**JH informed** the meeting that LCH was chosen as a local initiative to share from the Waitrose community scheme - £300 had been given to LCH. This is to be used for the purchase of energy consumption monitors. A lending library for monitors will be set up, perhaps in conjunction with Oxford Brookes?

JH

**Development west of Barton** **PC advised** that Adrian Roach will be invited to attend HCDA to outline the proposed housing development west of Barton. It was stated that the addition of a new housing estate will be a matter of high importance for the committee over the coming years and we should seek to influence proposals to ensure good quality housing was provided.

PC

**Local Transport Plan** **Preparation of Local Transport Plan 3 (LTP3) The proposed Objectives** have now been finalised, after last year's Consultation. The promotion of "active travel" – walking and cycling - has been given stronger emphasis. The Consultation on the long list of possible projects is now closed – there were 92 on the list to which 4 more have been added. See <http://snipurl.com/uepci> [[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)]. Community organisations (including HCDA) and individuals can continue to contribute to the next Consultations, which are on Policies (now open, until 21 Feb – SH will summarise the consultation document) – and on the short-list of projects ("Scenarios")

SH  
ExCtte

**Items for information** **Cyclox** – SH advised that two priorities had been identified in connection with the submission for cycling policy in Oxford – a need for joined up networks allowing cyclists to gain access to fast links to, through and round the city. A second priority is for a network to be established for leisure and recreation, allowing safe and easy travel from one play area to the next, particularly for young learners. It was accepted that the current network was full of "holes". TJ remarked that there has been a recent awakening at County Hall to the needs of the cyclist. In addition, some major difficulties for access need to be overcome, for example, there is no access at the "back" of Churchill (i.e. from the South\_East). However much we feel that an area or project has priority, matters are judged by the county on other principles and HCDA must lobby to ensure funding can be given for local priorities in line with the wishes of communities.

**Meeting ended 8.55pm. Next meeting, 24 Feb 2010, Room LL102, Lloyd Building, Oxford Brookes, Gypsy Lane, Headington**