

# Headington Committee for Development Action

[\(http://www.hcda.org.uk/\)](http://www.hcda.org.uk/)

Notes of the meeting held on 29 July 2009 at 7pm  
Boardroom, Oxford Brookes University, Gypsy Lane

## Present:

James Bloice Smith (Churches representative for Headington) - HCDA Chair  
Richard Bradley (Headington Car Club)  
Patrick Coulter (Headington Road Runners and Highfield RA when CY absent)  
Marion Fiddes (Oxford Radcliffe Hospitals Trust) - Secretary  
Jill Haas (Low Carbon Headington)  
Mary Hope (New Headington Residents' Association)  
Janet Isaac (U3A)  
Stephanie Jenkins (website)  
Tony Joyce (Oxford Civic Society)  
Ruth Wilkinson, City Councillor  
Charles Young (Highfield) - Treasurer

		Action
1.	<b>Apologies</b> were received from Angela Cristofoli, Roy Darke, Simon Hunt, David Rundle and Marie Vickers.	
2.	<b>Items for AOB and Membership:</b> It was noted that Roy Darke was now both a City and County Councillor and would be a member on that basis rather than the Marston Residents' Association (now Anna Jenkins or Laurence Reynolds). Ruth Wilkinson was welcomed to her first meeting.	
3.	<b>Minutes of the committee meeting held on 24 June 2009 (attached)</b> were agreed.	
4.	<b>Matters arising from minutes not on the agenda</b> See agenda items	

<p>5.</p>	<p><b>HCDA Vision and strategy - comments</b>  Thanks were given to PC for a very effective time.  Comments:</p> <ol style="list-style-type: none"> <li>1. Low Carbon Headington - "Remember, remember 5<sup>th</sup> December "- Climate Change March. A meeting would be held on 3<sup>rd</sup> September to discuss publicity. It was agreed that JH would represent HCDA and the meeting agreed to support in name and resources (discussion with CY re contribution). JH to find out what is required and report back. Early promotion obviously important. There was a conflict of dates with the Headington Christmas Event.</li> <li>2. There was to be a film series about climate change. HCDA to give publicity.</li> <li>3. Support to the Car Club was agreed.</li> <li>4. Agreed that HCDA would support in principle the Headington Wind Turbine scheme</li> <li>5. RB commended the HA purpose in supporting local groups</li> <li>6. SJ - Forum to be considered. New members invitation to join forum.</li> </ol> <p><i>(Action: PC to get together a working group and asked for volunteers to email him. A meeting to be arranged in September which he would be prepared to chair. RB offered to sit on this group.)</i></p>	<p>JH/CY</p> <p>All</p>
<p>7.</p>	<p><b>HCDA Website</b>  It was agreed that HCDA would host its own website. SJ was happy to carry on looking after it and would link it to other websites associated with HCDA.</p>	<p>SJ</p>
<p>8.</p>	<p><b>Updates</b></p> <ul style="list-style-type: none"> <li>• <b>London Road development</b> - PC reported a small group meeting with Joy White and comments were sent to the Traffic Decisions meeting. It was agreed for HCDA participation in the design process with OBU help. There will be some changes from the consultation (eg Windmill Rd crossroads will not build out pavement). If possible work will extend work into side roads but resources and frontage issues are a problem. The meeting stressed it was important to see a methodology and implementation plan for the development.  <i>(Action: TJ would make contact with the Councillor responsible for implementation)</i></li> <li>• <b>Streets for People</b> - RB reported that seven organisations had already registered. Three in Headington! The City Council had agreed to refund the insurance costs if closing a street. (to be done via The Oxford Civic Society). Six weeks notice was required from the City Council. Information at <a href="http://www.StreetParty.org">www.StreetParty.org</a> Various other local initiatives were discussed</li> <li>• <b>Low Carbon Headington - Energy Savings Trust-funded adviser</b> - JBS reported that a commendation had been sent from HCDA supporting the bid; the meeting agreed with this action.</li> </ul>	<p>TJ</p>

9.	<p><b>Headington Festival 2009 Report</b></p> <p>Huge thanks were given to Mary and others for all their work. There was a slightly higher loss than previously thought but overall the Festival was considered to be a great success with even greater numbers attending in spite of the weather.</p> <p>Specific comments were:</p> <ul style="list-style-type: none"> <li>• Changes made to the site layout because of rain threat were considered to be better anyway and to be remembered in the future</li> <li>• Good entertainment</li> <li>• 45 stalls and organised into two rows facing and closer.</li> <li>• Enormous job</li> <li>• Agreed by PC/JBS/MH not to employ coordinator in the future but to be more of a group with small honorariums for discrete tasks.</li> <li>• Thanks to Sophie Bale - who graciously will do another year</li> <li>• Thanks to Katie Taylor for the website and Rachel Honey, press releases who will also kindly do another year</li> <li>• PA assistance is needed plus lots of other help particularly as Mary will not be able to do a further year</li> <li>• Need someone to recruit volunteers</li> <li>• JBS willing to chair the Festival Group assuming someone else will be HCDA Chairman</li> <li>• CY re finances - there was no financial assistance from the fairground and therefore should pay if coming next year.</li> <li>• JBS will get things in motion in September</li> </ul>	JBS
10	<p><b>Car Club Loan £2,500 - business case to be reviewed</b></p> <p>The question was a balanced risk against reward. Common Wheels (a partnership of three) had sent accounts - a loss was suffered in first year. CY would assess the risk re the proposed loan and suggested decision-making in September. A second car was to be bought shortly together with other expenses especially publicity to be funded. JH suggested a review of the East Oxford car club. Common Wheels suggest 20 members per car makes it viable but Street Car suggest 40 per car. There was interest from Bill Heine. RB and CY would investigate the financial basis and opportunities for such companies. HCDA offered to promote as widely as possible.</p>	RB/CY
11	<p><b>Events Guide: criteria for inclusion and exclusion of items</b></p> <p>Sept 09 - MM to frame questions and MF to ask if she can come</p>	MM/MF
12	<p><b>Treasurer's Report</b></p> <p>£5400 in the current account and £7600 on deposit; reserves were building up slowly.</p> <p>JBS suggested thought should be given to making a Credit Union investment; or a purchase of Christmas lights for Headington was suggested.</p> <p>CY suggested that a balance should be preserved as a buffer for new activities or cash flow support eg the Festival. He said that the income from the Farmers' Market would continue to be small and urged caution.</p>	

13	<b>Forthcoming Activities</b> Holiday club at Headington Baptist Friends of Bury Knowle Park photograph competition (a reminder to let MM know of events as soon as possible)	
14	<b>Oxford Radcliffe Hospitals Foundation Trust membership - see details on website and brochures to be tabled.</b> <a href="http://www.oxfordradcliffe.nhs.uk/foundation/home.aspx">http://www.oxfordradcliffe.nhs.uk/foundation/home.aspx</a>  A stakeholder speaker would be arranged later.	
15	<b>Any Other Business</b> <ul style="list-style-type: none"> <li>• JBS - would be willing to step down from the chairmanship and if he did, is willing to chair the Festival Group</li> <li>• Farmers Market - Chancellors offer to promote Farmers' Market as per CY's email. £90 per month. £2800 cost of calendar but perhaps smaller? Chancellors would want strap line on the back Eg It was felt that marketing would assist stallholders - RB suggested research as to where people are coming from. Further discussion at the next meeting.</li> <li>• It was suggested that HCDA would invest in a PA system and hire to groups £700. Quote to be discussed next time.</li> </ul>	
16	<b>Date of Next Meeting: 30 September 2009 at 7pm Oxford Brookes Gypsy Lane Campus Boardroom.</b>  Dates for future meetings - last Wednesday in the month 7pm-9pm (August/December - no meetings). All at OBU Gypsy Lane Boardroom	
17	<b>Future topics or stakeholder reports:</b> <ul style="list-style-type: none"> <li>• Oxfordshire PCT stakeholder report - public health issues - social deprivation of Wood Farm, funding for Children Centre (?)</li> <li>• Headington Environment Group - Simon Kenton (?)</li> </ul>	