

# Headington Committee for Development Action

Notes of the meeting held on 28 January 2009 at 7pm  
Boardroom, Oxford Brookes University, Gypsy Lane

## Members present:

Gail Bones (Oxfordshire County Council)  
James Bloice Smith (Churches representative for Headington) - HCDA Chair  
Patrick Coulter (Headington Road Runners and Highfield RA when CY absent)  
Marion Fiddes (Oxford Radcliffe Hospitals Trust) - Secretary  
Stephen Fenn (Manor Hospital)  
Jill Haas (Low Carbon Headington)  
Mary Hope (New Headington Residents' Association)  
Simon Hunt (CYCLOX)  
Janet Isaac (U3A)  
Stephanie Jenkins (website)  
Tony Joyce (Oxford Civic Society)  
Marie Vickers (Friends of Quarry)  
Charles Young (Highfield) - Treasurer

|    |   | Lead       |
|----|---|------------|
| 1. | <p><b>Apologies were received from</b> Heather Armitage, Graham Bellinger, Will Clark, Angela Cristofoli, Roy Darke, Vicar at New Marston, David Rundle and Stella Welford</p> <p><b>A warm welcome was given</b> to Stephen Fenn from the Manor Hospital.</p>  |            |
| 2. | <b>Items for AOB</b> - see item 14  |            |
| 3. | <p><b>Minutes of the committee meeting held on 26 November 2008</b> were agreed with the exception of minute 10 - Low Carbon Headington - no donation of a prize from HCDA.</p> <p><b>Minutes of the AGM 29 October 2008</b> - were agreed</p>  |            |
| 4. | <b>Matters arising from minutes not on the agenda</b> - there were none.  |            |
| 5. | <p><b>Headington Festival 2009 - 7<sup>th</sup> June - Organiser and Chair</b></p> <p>JBS reported that MD had agreed to organise the Festival with help from Sophie Bale. Caroline Duffy would progress grant applications. MH kindly agreed to remain on the subgroup and pass on information to HCDA. It was agreed that payment should be made to MD even though she was an associate member.</p> <p>Funding of £3,000 from the OCC Grants Committee was not assured and so reductions in cost had been suggested - eg. not hiring a marquee and employing a company to serve refreshments &amp; marquee. If members knew of other volunteers please contact MH, as these were crucial.</p> | <b>All</b> |

|    |  |            |
|----|--|------------|
| 6. | <p><b>Streets for People Day 2009 - 22 September</b></p> <p>TJ reported that a stakeholders meeting was being convened in February and a pack available by the end of March. Insurance coordination with OCC although it was not undertaking a supervisory role - the Civic Society had been asked to be the co-ordinating committee. PC kindly was willing to represent the HCDA. A further update would be given next month.</p> <p><a href="http://www.oxford.gov.uk/news/news.cfm/container/1323/pagenum/2/item/2387">http://www.oxford.gov.uk/news/news.cfm/container/1323/pagenum/2/item/2387</a><br/> <a href="http://www.oxfordismyworld.org/communitygroups.php">http://www.oxfordismyworld.org/communitygroups.php</a></p> <p><b>Spring Clean</b> 50+ groups had registered. A formal launch was planned for 13 February. It was noted that there was no residents' association for the Valencia Rd estate but efforts were continuing TJ was contacting Brookes about their involvement.</p>  |            |
| 7. | <p><b>CYCLOX report and other cycling issues - presentation from Simon Hunt</b></p> <p><b>Notes:</b></p> <p>Cycling campaign, persuasion and encouraging best practice. Encouraged by time given by Ian Hudspeth. Note the Transport Group at Oxfordshire CC. 130 members (Cambridge 1200). Encourage others to join!</p> <p>Tabled newsletters and brochure. See web-site:<br/> <a href="http://www.cyclox.org/">http://www.cyclox.org/</a></p> <p>Cambridge pluses - signage, bus-way,<br/> National group - Sustrans - see web-site: <a href="http://www.sustrans.org.uk">http://www.sustrans.org.uk</a></p> <p>Promotion of initiatives eg.</p> <ul style="list-style-type: none"> <li>• "life begins at 20",</li> <li>• Mapping facilities and constraints</li> <li>• collaboration with bus companies DVD</li> <li>• cycling proficiency test - bike-ability through schools (OCC not adopted but own scheme run by parents)</li> <li>• Scrutiny committees Cyclox invited to submit comments on travel to school</li> <li>• Cycle week in May</li> </ul> <p>Priorities for 2009</p> <ul style="list-style-type: none"> <li>• mapping</li> <li>• influence transport policy specifically about cycling and walking (Local Transport Plan - LTP 3 process started and Cyclox will comment on draft guidelines.</li> </ul> <p>Objectives for LTP:</p> <ol style="list-style-type: none"> <li>1. reduce congestion</li> <li>2. safety</li> <li>3. air pollution</li> <li>4. public transport</li> <li>5. encouraging walking and cycling</li> </ol> | <b>All</b> |

|    |  |                               |
|----|--|-------------------------------|
|    | <p>What can HCDA members do?</p> <ul style="list-style-type: none"> <li>• ginger up awareness</li> <li>• write to DfT by 31.3.09 re LTP guidelines (SH to send contact details)</li> <li>• remember lights</li> <li>• campaign against anti-social behaviour - NAG policing pavement cycling - running a course and wanting examples of casualties and other consequences of pavement cycling (contact JBS).</li> <li>• Note good practice at Edinburgh/Glasgow - "bike polite" - to highlight anti-social behaviour. - see flyer.</li> <li>• Join</li> <li>• help organise initiatives</li> <li>• HCDA can make a formal response re cycling and walking inclusion in LTP3. Copy to Andrew Smith.</li> </ul> <p>Note:</p> <ul style="list-style-type: none"> <li>• Note public meeting on 12 February re "Transform Oxford" - Oxford needs to be "bike-permeable"</li> <li>• London Rd works next stage - Planners consultation</li> <li>• A&amp;E appointment of information officer - near miss incidences need collecting</li> <li>• Cyclox stall at Headington festival</li> </ul> <p>JI reminded SH of the Headington noticeboards for advert. A list is available from AC or Events Guide link.</p> <p><i>It was agreed that a formal HCDA response should be sent (SH to draft for JBS).</i></p> <p>SH suggested that walking and cycling be included in ORH inductions and appraisals. MF reminded members about the Trust's Green Travel Plan but would check what information was given to junior doctors. (<b>Postscript</b> - the Green Travel Plan is highlighted at inductions and junior doctors on national rotations are given temporary permits for only 4 weeks only whilst they are submitting applications to their new hospital for consideration.)</p> <p>The meeting thanked Simon for a very interesting talk and would wish to be supportive in whatever way it could be. It agreed to ask the new Waitrose to become an HCDA member and also put in cycle facilities (as John Lewis in Cambridge).</p> | <p>SH/JBS</p> <p>MF</p>       |
| 8. | <p><b>Oxford Bus Users' Group</b></p> <p>PC agreed to attend the first meeting and report back.</p> <p>TJ asked if HCDA wanted to give a formal response to Transform Oxford and suggested a list of key questions from members. TJ to ask if there were a collective response deadline.</p> <p><i>Agreed - MD to compile list of responses.</i></p>   | <p>PC</p> <p>TJ</p> <p>MD</p> |

|    |  |            |
|----|--|------------|
| 9. | <p><b>OX3 Guide and distribution strategy/use of offenders on the Community Payback Scheme</b></p> <p>JBS tabled CPS concerns. He had met Sue Pearce and received a range of assurances about the programme and the sort of jobs undertaken. Public safety was paramount and participants were always accompanied. An invitation to the next briefing day was given.</p> <p>The meeting confirmed that they would still want to use the service for appropriate jobs.</p>  |            |
| 10 | <p><b>Membership Update - Contacts in hand for the following</b></p> <p>Marston Churches (JB-S) - Elaine had agreed to attend when she could.<br/>Oxfordshire Primary Care Trust (AC had been awaiting a response)<br/>OBU Students Union (MF had had no response)</p> <p>Associate membership confirmation for the following organisations per the HCDA Constitution:</p> <p>Headington Schools Partnership<br/>Barton Community Association<br/>Wood Farm Action Group<br/>Ruskin College<br/>NOC<br/>Oxford City Council<br/>Oxford Brookes University<br/>Central North Headington Residents' Association<br/>Marston Churches<br/>Manor Hospital<br/>Oxfordshire PCT</p> <p>Full membership was confirmed for:</p> <p>Low-Carbon Headington - Jill Haas<br/>Headington Roadrunners - Patrick Coulter</p>  |            |
| 11 | <p><b>Activity Updates</b></p> <ul style="list-style-type: none"> <li>• Low Carbon Headington - first anniversary coming up. The next meeting would be 12 February. JH mentioned the wind turbine initiative and the Transport group was investigating car club possibilities. The carbon ration group was implementing a carbon community map and carbon footprint measuring.</li> <li>• MH mentioned that a donor sponsoring the 4<sup>th</sup> bench had come forward after seeing notices on the tree sculpture.</li> <li>• It was noted that the Headington Business Association was reforming. The pre- Christmas Event had been an effective weekend and 20 shops had been involved in the windows initiative. It had been agreed that a similar event would be held in the first week of December in 2009.</li> <li>• The Churches advent pageant with 4 schools and 120 children participating had also been a very good event. The "Churches Palm Saturday" event was being planned</li> </ul> | <b>All</b> |

|    |  |    |
|----|--|----|
| 12 | <b>Treasurer's Report</b><br>CY reported no change - current balance £5,824. A leaflet advertising the Farmers' Market would be put in the <i>Oxford Mail</i> .  |    |
| 13 | <b>Stakeholders - brief updates</b> <ul style="list-style-type: none"> <li>• HAMATS - PC update would update on bus services after the meeting in February.</li> <li>• NAG - JBS reported that interestingly the notion of cars going too fast was only a perception not a fact.</li> <li>• Smoking from JR - this was a continuing nuisance and MF said that the Trust was doing what it could to remind staff that this behaviour was unacceptable. It was noted that the ORH cannot provide on-site smoking areas because of Department of Health regulations.</li> <li>• Fairtrade Shop - shares were being advertised.</li> </ul> | PC |
| 14 | <b>Any Other Business</b> <ul style="list-style-type: none"> <li>• Notice boards - JI asked if someone could take over looking after the notice boards for 3 weeks in March while she was away. MF would circulate a notice.</li> <li>• Manor Hospital Community Initiative- Adrian Armitage the Cardiology Manager would welcome thoughts. Members gave the following ideas - help with the Headington Festival, wind turbine, hanging baskets, new Christmas lights.</li> </ul>  | MF |
| 15 | <b>Date of Next Meeting: 25 February 2009 at 7pm Oxford Brookes Gypsy Lane Campus Boardroom.</b><br><b>Dates for future meetings - last Wednesday in the month 7pm-9pm (August/December - no meetings). All at OBU Gypsy Lane Boardroom</b>  |    |
| 16 | <b>Future topics or stakeholder reports: to be decided</b>   |    |