

Headington Committee for Development Action

Notes of the meeting held on 29 October 2008 at 7pm (after AGM)

In the Boardroom, Oxford Brookes University, Gypsy Lane

Members Present:

Heather Armitage (Headington & District Allotment Association)
 Gail Bones (Oxfordshire County Council)
 James Bloice Smith (Churches representative for Headington) - HCDA Chair
 Will Clark (Headington Singers)
 Angela Cristofoli (Oxford City Council)
 Anthony Dawson-Goodby (Jack Straws Lane Residents' Association)
 Mel Dodds (Sandhills PTA)
 Marion Fiddes (Oxford Radcliffe Hospitals Trust) - Secretary
 Jill Haas (Low Carbon Headington)
 Mary Hope (New Headington Residents' Association)
 Simon Hunt (CYCLOX)
 Stephanie Jenkins (website)
 Maria Mansfield (Events Guide)
 David Rundle (Oxford City Council Member)
 Marie Vickers (Friends of Quarry)
 Charles Young (Highfield) - Treasurer

		Action
1.	<p>Election of Chair and Vice-Chair Chair - James Bloice-Smith (nominated by MH and seconded by CY) Vice-Chair - Mary Hope (nominated by JB-S and seconded by AC) A vote of thanks to both for their continuing and great service to the HCDA was given by the meeting. The Chair then asked the meeting to celebrate Mary's long and truly inspirational service to the HCDA and to Headington generally.</p>	
2.	<p>Apologies were received from: Graham Bellinger Patrick Coulter Olivia Gardner Janet Isaac Tony Joyce Stella Welford</p>	
3.	<p>Items for AOB - see below</p>	
4.	<p>Minutes of the meeting held on 24 September 2008 Correction to list of those present - Carolyn Gulliver represented Headington Singers, not Hilary Bradley. The minutes were agreed with the amendment that the film celebrating car-free day was hosted by Highfield Residents Association.</p>	

5.	<p>Matters arising from minutes not on the agenda</p> <ul style="list-style-type: none"> • Length of minutes - it was agreed that these could be shorter, just logging the decisions made and the salient points contributing to the decision and actions to be taken. Speakers would be asked to provide notes of their talks which would be distributed to the committee and posted on the web site. 	
6.	<p>OX3 Guide - the future</p> <p>JB-S opened the discussion about the continued production of the OX3 Guide underlining one of the important HCDA objectives to promote social cohesion. Several members outlined what they felt to be the success of hard copy distribution which clearly went to many people including all new recruits at the ORH JR and Churchill sites. It was suggested by DR that other Headington organisations might help (eg Headington Business Association).</p> <p>Actions:</p> <ul style="list-style-type: none"> • the true cost of resources to be calculated • a formal appraisal of the usefulness of hard copy distribution, possibly linking into the Residents' Research Project being carried out by Ruskin College • depending on the result, admin support to be enlisted • it was suggested that more visuals showing people doing activities be incorporated 	<p>AC/MH/JB-S</p> <p>AC/JB-S</p>
7.	<p>Headington Festival 7th June 2009</p> <p>It was agreed to ask Sophie Bale if she would be interested in the organiser post. Caroline Duffy had undertaken to make grant applications.</p> <p>Actions:</p> <ul style="list-style-type: none"> • MH and JBS to discuss further • Members were asked to consider offering to chair the sub-committee • The meeting was asked to consider asking if colleagues or neighbours might be willing to sit on the sub-committee • AD-G recommended a pet-tagging stall run by the RSPCA and would send details to MH 	<p>MH/JB-S</p> <p>All</p> <p>All</p> <p>AD-G</p>
8.	<p>Streets for People Day 2009</p> <p>Carried forward to the next meeting</p>	<p>TJ</p>
9.	<p>HCDA Administrative support</p> <p>It was agreed that specific support be found for individual projects rather than appoint generic admin support. Examples would be:</p> <ul style="list-style-type: none"> • Farmers Market (eg a student or sixth-former). CY to investigate. • Meeting minute-taking • Festival • Secretary's role to be rethought <p>Notice-boards could be used for advertising any position.</p>	<p>CY</p>

10	<p>Headington Car Club</p> <p>JH reported back the discussion in the LCH transport group, which was to see how the East Oxford scheme developed. It was noted that a street car scheme was also being developed in Central/North Oxford and there was a national advisory group.</p>	
11	<p>Membership Update</p> <p>The following groups would be contacted:</p> <p>Marston Churches (JB-S)</p> <p>Manor Hospital (JB-S)</p> <p>Oxfordshire Primary Care Trust (AC)</p> <p>Local Co-operative Society (JB-S)</p> <p>Oxford Brookes Students Union (MF)</p>	<p>JB-S</p> <p>JB-S</p> <p>AC</p> <p>JB-S</p> <p>MF</p>
12	<p>Activity Updates - as appropriate</p> <ul style="list-style-type: none"> • Christmas Shopping Centre activity -The lights would be switched on 27 November by an Oxford United FC player and local school children, and in the following two days many activities were being planned including street entertainment, carol singers, a donkey, a band from Leiden, wine and refreshments, competitions. AC reported that a press release would be issued shortly. • Shopping Project - AC reported that a meeting was held on 21 October and there seemed to be good interest. Feedback would be sent to the NE Area Committee. DR suggested that the next stage should be a study to assess the Community's need. 	
13	<p>Treasurer's Report</p> <p>CY reported that £6,200 was in the current account and £7,200 on deposit.</p>	
14	<p>Stakeholders - any brief updates</p> <ul style="list-style-type: none"> • "What's On" - MM reported that the events guide was growing in length and distribution • Low-Carbon Headington - JH reported that the next meeting was to be held on 13 November at 7.30 in Tawney Hall. Sandhills School was congratulated on winning second place in the "Eco-schools" competition. • Warneford Meadow - HA reported that this had been granted town green status although there might be an appeal. She also invited anyone to make an allotment site visit that she would host. • Friends of Quarry - MV advised the next meeting would include a talk on conservation and trees. • Thames Water - AC asked that if anyone had any issues to email her. 	

15	<p>Any Other Business</p> <ul style="list-style-type: none"> • AC reported on the Planning workshops about the enhancement of Court Place Farm which would be held on 6th and 8th November . Each organisation could send two representatives. Information was available from her. • Oxford Brookes Consultation - see the OBU website 	
16	<p>Date of Next Meeting: 26 November 2008 at 7pm Oxford Brookes Gypsy Lane Campus <u>Lloyd building</u> Boardroom.</p> <p>Dates for future meetings - last Wednesday in the month 7pm-9pm (August/December - no meetings). All at OBU Gypsy Lane Boardroom</p>	
17	<p>Future topics: CYCLOX - Simon Hunt - January 2009</p>	