

Headington Committee for Development Action

Notes of the meeting held on 30 July 2008 at 7pm
in the Boardroom, Oxford Brookes University, Gypsy Lane

Members Present

Gail Bones (Oxfordshire County Council)
James Bloice Smith (Churches representative for Headington) - HCDA Chair
Patrick Coulter (Highfield RA and Headington Harriers)
Angela Cristofoli (Oxford City Council)
Marion Fiddes (Oxford Radcliffe Hospitals Trust) - Secretary
Jill Haas (Low Carbon Headington)
Stephanie Jenkins (website)
Tony Joyce (Oxford Civic Society)
Andrea Siret (Oxford Brookes University)
Stella Welford (Friends of Old Headington)
Charles Young (Highfield) - Treasurer

		Action
1.	Apologies were received from Heather Armitage, Mary Hope, Simon Hunt, Maria Mansfield and David Rundle	
2.	Items for AOB - see item 13 below	
3.	Minutes of the meeting held on 25 June 2008 (attached) These were agreed in principle with a change to minute 10 (Cafés in Headington) - Costa Coffee were <i>interested in coming</i> (to Headington). SJ would correct several typographical errors before posting on the web-site.	SJ
4.	Matters arising from minutes not on the agenda - none	
5.	Membership Update - Membership to be confirmed: Co-operative Society – Mark was not contactable Marston Churches - JB-S to discuss Manor Hospital - JB-S to discuss Oxfordshire Primary Care Trust – AC to contact Northway Community Association - AC to contact Headington Singers - JB-S to contact Will Clark Others as suggested by members - no further suggestions	JB-S JB-S AC AC JB-S

6.	<p>Updates - as appropriate</p> <ul style="list-style-type: none"> • OX3 Guide - Further distribution was needed and AC would discuss with Julia Spargo. The meeting asked that great thanks be given to the Probation Service and the Community Scheme for their work in delivery of the Guide. It was thought that OBU might like some for their students and hall users. The gap of £2,951 would be met by the NE Area Committee grant of up to £3,000. A huge vote of thanks was given to MH and to AC and her colleagues for the revision work they had undertaken. JBS asked the committee to reflect on the current OX3 Guide ready for a paper showing the pros and cons and an execution plan for the next edition. Members said it was important to consider the opportunity cost of the £3,000 grant. There were clearly strong feelings on both sides and it was agreed there should be a longer discussion later in the year. • E-Forum - SJ noted the recent press interest. She hoped that there might be a wider scope of contribution. • Farmers' Market - CY reported the continued success of the market, currently with 13 stalls. He tabled the Chinese advert! Discussions were ongoing with Wolvercote and East Oxford markets about joint publicity. The meeting recorded sincere thanks to CY for his enormous achievement in getting the market up and running so successfully. A volunteer was needed to help in September when CY was away although Robert Eadle had kindly offered to put up the banners. • Low Carbon Headington - JH reported the co-ordinators' meeting held on 21 July and two groups - Transport and Carbon Reduction - had met. She confirmed that there would be a LCH presence on 22 September or weekend (Streets for People Day). The website had been set up at: http://www.headington.org.uk/hcda/lowcarbon/ and leaflets had been distributed at the Farmers' Market. All those who had expressed interest had been sent a briefing note. There was disappointment at the lack of press interest and the meeting was encouraged to advertise wherever possible. • Streets for People Car Free Day/CYCLOX - 22 September 2008-JH agreed that Low Carbon Headington would organise a Saturday event. There might be some small funding opportunities from the NE Area Committee. Various street parties were being arranged such as Highfield. AC reminded the meeting to contact her for information on closing roads. • Local Events Guide - This was tabled together with notes from Maria Mansfield. A discussion on expenses would be planned for the next meeting. The meeting agreed that a database of notice boards would be useful so that the Events Guide could be sent directly to those running the notice-boards. 	AC
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7.	Headington Festival report - to be carried forward to the next meeting when Caroline Duffy would be present.	
8.	Oxford Brookes Communication Officer - to be carried forward to a meeting when Andrea Siret or another was present.	
9.	Flower Baskets in shopping districts TJ reported that this was not possible in 2008 but was optimistic about 2009. It was noted that there was no automatic guarantee that the City would be able to do the watering. It was agreed that an HCDA letter be sent commending the project's benefit to the environment of Headington. It might be able to be funded from a variety of sources, including from shops themselves.	JB-S
10	Headington Shopping Area Project - Iain Nicholson Iain was welcomed to the meeting to speak about the proposed project working with the City Council to revitalise the Headington shopping area. He made the following comments: <ul style="list-style-type: none"> • Whether the shopping areas were in country or market towns or cities the issues were the same, albeit dealt with differently. • There were 20 Oxfordshire town chambers - sharing forums to improve trading and run by volunteers. Initiatives to raise the shopping and commercial profile included the setting up of networks, publication of shopping guides, plastic bag reduction schemes, music/art/book festivals etc. • Often the steps were to undertake an economic SWOT (strengths, weaknesses, threats and opportunities) analysis, identify themes and produce an action plan. It might be best to focus on a particular activity (eg the Witney shoppers' Guide). For Headington this could be perhaps a Christmas Festival. • For Headington, Iain believed that there was indeed scope for revitalising the business community and he would explore these opportunities. The HCDA was a really good neighbourhood support and resource to key into. <p>Iain was thanked for his interesting talk and the Group looked forward to working with him.</p>	
11	Treasurer's Report CY referred to the financial accounts to 31.3.08 he had circulated prior to the meeting (attached to these minutes). The current cash position was similar to that at 31 March, showing an extremely healthy position.	
12	Future Stakeholders' reports - to be planned	All

13	<p>Any Other Business</p> <ul style="list-style-type: none"> • MF made reference to Simon Hunt's email and the walk from Headington to Mesopotamia - MF would resend the email but tabled the walk in the meanwhile. • The idea of establishing a Friends of Bury Knowle Park Group was discussed. • Cycling - Joy White (OCC) supported the idea of a corridor and the OCC would suggest a plan including 20mph in Old Road. 	All
14	North-East Area Committee 2008/9 booklet - tabled	
15	<p>Date of Next Meeting: 24 September 2008 at 7pm Oxford Brookes Gypsy Lane Campus Boardroom.</p> <p>Dates for future meetings - last Wednesday in the month 7pm-9pm (August/December - no meetings). All at OBU Gypsy Lane AGM October</p>	
16	<p>Future topics: HMOs - Gail Siddell, Oxford City Council - September OX3 Guide - discussion about continuation Transport in Headington - October 2008 CYCLOX - Simon Hunt - January 2009</p>	