

Headington Committee for Development Action

Notes of the meeting held on Wednesday 28th November 2007

Members Present

Heather Armitage (Headington & District Allotment Association)
 Sue Baker (Headington Schools Partnership)
 James Bloice Smith (Churches representative for Headington) - HCDA Chair
 Angela Cristofoli (Oxford City Council)
 Marion Fiddes (Oxford Radcliffe Hospitals Trust)
 Mary Hope (New Headington Residents' Association)
 Janet Isaac (U3A)
 Stephanie Jenkins (website)
 Tony Joyce (Oxford Civic Society)
 Marie Vickers (Friends of Quarry)
 Charles Young (Highfield) - Treasurer

		Action
1.	<p>Apologies were received from</p> <p>Angela Cristofoli Audrey Mullender Melanie Proudfoot David Rundle Liz Simpson-Wells Stella Welford</p>	
2.	<p>Minutes of the previous meetings</p> <p>26 September - Headington Shops - minute to be generalised. 31 October - minute 3 add the Fun day is planned for the 9th December.</p>	
3.	<p>Matters arising from minutes</p> <ul style="list-style-type: none"> • Traffic Lights London/Windmill Roads - members were concerned about the new lay-out, especially for pedestrians and cyclists. All comments should be addressed directly to Craig Rossington but JB-S would write on behalf of the HCDA as well. • Parking permits - members discussed the new parking charges and remarked that there seemed to be inadequate visitor/non-resident parking places and that carers' permits were needed. • Fun Day - Neil Holdstock had agreed not to include a Farmers' market. It was noted that the Schools Craft Day was to be held on 2 December. • Membership - MF reported that Jackie Wilderspin of the Oxford PCT was not able to be a member and that Melanie Proudfoot was the new representative for the Nuffield Orthopaedic Centre. A rep. was still needed for the Co-op and the Marston churches. 	<p>All JB-S</p> <p>AC to note</p>
4.	<p>Community-led planning.</p> <p>A Ruskin student is willing to take on the review of Headington shops and discussions are in progress on a supervisor and appropriate payment.</p>	<p>Sub- group</p>

5.	<p>OX3 Guide</p> <p>Members expressed some difficulty in contacting organisations in the directory and it was agreed that the deadline for editing the lists could be delayed until the January meeting.</p> <p>It was noted that Lesley Williams would be a good contact for the Youth Service contacts and SB would contact her. A new Youth Centre had been started in Wood Farm. There was also a new parent network for playgroups. The meeting also discussed the numbers of copies to be printed given that electronic information was more popular particularly with younger people. It was agreed that 25,000 should be printed (note 17,000 residencies in the OX3 area).</p> <p>The City grant would need to be checked.</p>	<p>All</p> <p>SB</p> <p>AC</p>
6.	<p>Pick-up Litter Day - OxClean - Spring Clean 2008</p> <p>TJ circulated flyers and encouraged groups to join in on 14,15,16 March (see information at http://oxclean.oxfordcivicsociety.org.uk)</p>	
7.	<p>Headington Festival</p> <p>Planning was underway and MH would confirm the date. Finance is likely to be constrained as the grant will be reduced.</p>	MH
8.	<p>Treasurer's Report</p> <p>See minutes of the AGM for the current position. A question was posed about the possibility of gift-aid and CY would investigate. A possible donation of £500 might be made towards the sculpture bench.</p>	CY
9.	<p>Farmers' Market</p> <p>It was suggested - and agreed - that Janet Isaac, Robert Eagle and Rachel Grundy might form a sub group to manage this event.</p> <p>CY asked for discussion on whether HCDA should apply for registration of FARMA. There were some benefits - e.g. official status and but some inflexibility - e.g. radius of production within 30 miles which would exclude some current stallholders. It was noted that Gloucester Green was not eligible. CY would discuss the process and possible flexibility with FARMA.</p> <p>It was noted that stallholders would be limited to those selling food unless there were spaces. Starbucks were supportive in advertising.</p> <p>The following actions were agreed upon to support advertising the monthly event:</p> <ul style="list-style-type: none"> • SB to include in school letters to parents and to publicise to other schools • CY to email reminders (although data protection needed to be carefully observed) and to make contact with the Wolvercote Market • Members to communicate as widely as possible to friends and relatives • Ensure on all community noticeboards <p>The meeting discussed whether or not the location needed to change but it was agreed that adjacency to the London Road was important and it shouldn't be moved until the customer base increased.</p>	<p>JI</p> <p>CY</p> <p>SB</p> <p>CY</p> <p>All</p> <p>All</p>

10	Any Other Business <ul style="list-style-type: none">• E-Forum for Headington - SJ brought this development to the notice of members and encouraged membership and communication of the idea. Members agreed to act as the steering group.	All
11	Date of Next Meeting: 30 January 2008 at 7.00pm Venue to be advised (confirmed as Oxford Brookes Gypsy Lane campus Boardroom)	