

Headington Committee for Development Action

Minutes of the meeting held on Wednesday 31st October 2007 at 19.00
Boardroom, Oxford Brookes University, Gypsy Lane

Members Present

Heather Armitage (Headington & District Allotment Association)
James Bloice Smith (Churches representative for Headington) – HCDA Chair
Angela Cristofoli (Oxford City Council officer)
Marion Fiddes (Oxford Radcliffe Hospitals Trust)
Mary Hope (New Headington Residents' Association)
Janet Isaac (U3A)
Stephanie Jenkins (website)
Tony Joyce (Oxford Civic Society)
Marie Vickers (Friends of Quarry)
Stella Welford (Friends of Old Headington) – Secretary

		Action
1.	Apologies received from Charles Young, David Rundle and Audrey Mullender.	
2.	Minutes of the previous meeting These were passed as a correct record with the following amendments: <ul style="list-style-type: none">• Minute 3 Play areas - the first sentence should read "AC confirmed that no parks were to be closed, however funding needed to be found to refurbish or add new equipment"• Minute 5 Classification of Headington Shops - the fourth sentence should say 65% of A1 shops but the meeting also asked if DR could write a paragraph summarising the topic.	MF DR

<p>3.</p>	<p>Matters arising from minutes</p> <ul style="list-style-type: none"> • Classification of Headington Shops - the City Planners were undertaking a review and AC and DR would be meeting them the following week. • Fun Day and Christmas Lights - the road closure for the Fun Day would be on 9th December. Traders would be allowed stalls up to the line of shops along the London Road. A special Farmers' Market had been proposed but CY was concerned about its effect on the ongoing monthly occasion. <i>(Action: AC would check that the installation of lights was in hand.)</i> • Membership - SJ's substantive membership was being explored. The new constitution had now been ratified and therefore the group would begin to implement associate membership for those not able to attend more than five out of ten meetings per year. Andrea had replaced Tim Field from Oxford Brookes. Rosemary Rycroft had now moved and so another representative for Marston Churches would need to be found. Elaine Bardwell had replaced Rosemary and it was agreed to write asking for a representative for this and also the Cooperative Society. <i>(Action MF or JB-S).</i> 	<p>AC</p> <p>JB-S/MF</p>
<p>4.</p>	<p>Community-led planning.</p> <p>The meeting had agreed to ask that the shops assessment be carried out by an academic institution - ie Brookes or Ruskin. The latter had agreed providing it fitted with the academic need. It was agreed that the survey should be both consultative and educative. The number of shops that were closing in Headington (recently, 5) and the Cowley Centre was significant.</p> <p>MF thought a link with the Strategic Planning Team who were coordinating the Local Development Framework, would also be useful and Matt Bates had offered to attend an HCDA meeting. A link with the Economic Development Team would also help.</p> <p><i>(Action: AC to discuss with both teams)</i></p>	<p>AC</p>

	<ul style="list-style-type: none"> • Cycle lane confusion with the footpath outside the London Road garage was noted and thought to be quite dangerous. • TJ mentioned the "Pick-up Litter" Day on 15 March 2008 where 2-hour stints of collection would be organised - agenda item next month. • The visit to Milton Keynes recycling unit was reported. • St Ebbes, Lime Walk - the official opening would take place in two weeks. • Parking permits for households - this would be discussed at the next meeting and AC would like to know of any issues where members are uncertain of changing rules. Richard Kingsnott would be invited to the HCDA next year. 	<p style="text-align: center;">MF</p> <p style="text-align: center;">All/MF</p>
10.	<p>Date of Next Meeting: 28th November 2007 at 7.00pm (Confirmed to be held in Oxford Brookes Boardroom)</p>	