

Headington Committee for Development Action (HCDA)

Minutes for meeting on 28th June 2006, 19h00, Oxford Brookes University, Gipsy Lane

Present

James Bloice-Smith
Diana Chandler
Angela Cristofoli
Caroline Duffy
Marion Fiddes
Frank Holliday
Mary Hope
Stephanie Jenkins
Tony Joyce
Audrey Mullender
Marie Vickers
Charles Young

Apologies from

Jill Cummings
Janet Isaac
Kat Luddecke
David Rundle
Diana Townsend
Stella Welford

-
1. **Minutes of last meeting held on 31.05.06.**
Minutes approved. Diana Chandler, Chair Highfield Residents' Association, was welcomed to the meeting
 2. **Notification of any other business**
 - Oxford Brookes 'Space to Think' - Tony
 3. **Matters arising from previous minutes (31st May)**
 - 3.1 **Storybook tree** – Charles had written to Harper Collins and received a reply to say that they had no funding available for the project. Tony to talk to a film company contact.
 - 3.2 **New HCDA contacts** - Angela to ask Sue Holden, Barton Community Association to be their representative member on HCDA. Mary also suggested OXRAD and would try again to see if they would like to join HCDA.
 - 3.3 **Future liaison with stakeholders** – suggested Sue Baker to talk about schools at a meeting later this year and possibly link with extended schools as Lesley Williams, Extended Schools Co-ordinator would also like to talk to members.
 - 3.4 **Car free day** – Tony confirmed that this would be on Sept 22nd. Diana reported that Highfield Residents' Association is applying to get All Saints Road closed for a street party. Stephanie had brought copies of the walk leaflet that she had developed and Tony agreed to take back to the car free day steering group to see if it can be publicised as part of the overall car free day publicity. Locally posters will be displayed promoting the walk into the City.
 - 3.5 **Area Plans** – Angela reported back that the further consultation had been completed and would be analysed in due course. An updated area plan will be produced in the next few months for consultation.
 - 3.6 **Friends of Quarry** – Marie circulated details of the celebration event to be held on 2nd July.
 - 3.7 **Headington Library** – no further contact from County Council. Mary to ask for a written reply from the County Councillor responsible for library provision.
 4. **Report back on extended schools workshop**
James reported back on the extended schools workshop, which he had attended. The idea is that schools will develop as a resource for the wider community. There will be a greater community partnership between schools and local community organisations, so that the needs of the community can be looked at by schools, to see what they can do to meet them. There are further workshops planned and James will continue to attend and report back to HCDA. It was agreed to invite Lesley Williams, Extended Schools Co-ordinator to a future HCDA meeting.

5. Headington Festival

Caroline Duffy was welcomed to the meeting. Mary thanked Caroline on behalf of HCDA for the wonderful job that she had done in co-ordinating the festival. HCDA members agreed to provide an additional £50 token for Caroline in recognition of her excellent work to make the festival such a success. It was agreed that the festival group should consider retaining Caroline for approximately half a day a month to look at evaluation, future sponsorship and planning for next years' festival.

General points about the festival:

- Felt to be very well organised and lot of involvement of most HCDA members
- Need more activities/entertainment for both adults and children/young people
- Well worth hiring tables and chairs
- Tea tent worked very well
- Advertising needs to go out earlier
- Website very good and uptodate
- Need to have timings of events/activities prominently displayed

All comments will be considered by the festival group in terms of planning for next year. Tony raised an issue that it would be worth asking all the stallholders, who were at the festival on behalf of a charity, how much they raised. This information could then be used in terms of seeking further sponsorship, as sponsors may be interested to know how the festival also helps local charities raise money.

6. HCDA website

Following on from last month's meeting where this topic was raised, there was a discussion on a variety of ideas. It was agreed that a useful addition to the website would be a monthly update from an HCDA member on an issue/activity they were involved with. Marie would start with an update on the celebration day at Quarry and how it went; Audrey agreed to write an update on the open day at Ruskin. It was also thought that Jill might want to put a short update in about the Christmas lights/funday in Sept/Oct.

Other ideas included a photography competition but the group felt that this needed further thought and could be further discussed at a future meeting.

7. HCDA Constitution

Angela circulated copies of the amended constitution. The main changes were to include an Associate Member category and also to address the types of meetings listed. Angela asked for tall members to consider the amendments and feedback any comments/changes. Tony agreed to meet with Angela to go through constitution in detail. A final version should be ready to be circulated for agreement at the July meeting. However it would need to be agreed by the Charity Commission and it was hoped that this could be done before the HCDA AGM in the autumn.

8. Treasurer's Update

Charles circulated a report on HCDA finances. The current account is £3594 and the savings account remains the same.

9. AOB

9.1 Oxford Brookes 'Space to think' – Tony gave a report back on the presentation by Oxford Brookes about their future development. At the moment they are gathering local opinions/ideas on how the University is viewed and how people feel it should work in the future. By September the consultation should have moved to the next stage and they will feedback to the local community. Angela reported that Oxford Brookes would also be at the next North-East Area Committee meeting in July to talk about their future development.

10. Date of next meeting

Wednesday 26th July 2006 at 7.00, Oxford Brookes University, Gipsy Lane site.