

Headington Committee for Development Action (HCDA)

Minutes for meeting on 27th April 2005, 19h00, Headington Hill Hall

Present

James Bloice-Smith
Bob Clarke
Angela Cristofoli
Jill Cummings
Marion Fiddes
Mary Hope
Janet Isaac
Stephanie Jenkins
Mike Stranks
Arthur Treherne

Apologies from

Paul Cunningham
Tony Joyce
Kat Luddecke
David Rundle
Susan Tolman
Marie Vickers
Stella Welford
Jean White

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- 1. Minutes** of last meeting held on 30.03.05.
Minutes approved.
 - 2. Any Other Business**
 - Headington Festival 2006
 - 3. Matters arising from the minutes**

Minute 3.3.1 : Cycling – A summary of key issues produced by James was circulated at the meeting. There was further discussion about the information and particularly about green travel plans. These were in place for hospitals and large local employers, however how these were monitored was unclear. There are also green travel plans for schools.

It was agreed that a representative from Cyclox would be invited onto HCDA. James would also approach Harriet Waters from Oxford Brookes to present their survey on travel with students/staff.

Car free day was also discussed and Stephanie suggested an organised walk into the City on this day. The group felt that this was an excellent idea. Stephanie agreed to follow up on the idea and Angela to check with the PCT as to whether any training is required.

Minute 3.3.3: Bury Knowle Park – Arthur reported that a letter had been received from the Chief Executive at the City Council to thank the group for their letter. Angela reported that the letter had been well received by the Parks team.
 - 4. Headington Festival**

The programme had gone to be printed and would be available in the next couple of weeks. The raffle for the balloon flight could not go ahead, so it will be a free draw and people will be asked for a donation towards the tree sculpture. Posters will be going up soon to promote the festival.

Zoe Mace will open the Saturday event at 10.30 at the Co-op. On Sunday the Lord Mayor and Vice Chancellor of Brookes will open the event in the park.
 - 5. Sculpting tree in Bury Knowle Park**

The sculpting work had started. BBC South had filmed and broadcast an item on the project and would be following its progress. Matt, who is the sculptor, does not require any stewards this week however people would be needed in future weeks. The project has attracted £3,500 in sponsorship but £1500 is still required. Arthur reported that HSBC bank might be able to provide some additional sponsorship. It was agreed to have a launch event for the finished tree with a photo opportunity for the media. Mike suggested that the HCDA title is too long for media use and it had been noted that it was often shortened to Headington Action. The group agreed that this needed to be looked at for the future.

6. Headington brochure

A graphic artist had also been contracted to produce a professional prototype of the brochure. He would produce two formats – one for users and one for sponsors. The costs to produce the brochure could be high however if the hospitals and Brookes want to use them for staff recruitment, then sponsors like estate and letting agents would be interested.

7. Treasurer's update

Current account is £2,862, savings account is £8,369. Arthur reported that the auditor would be looking at the accounts next month. Also Kat is working with Arthur on the format of the accounts for future reports.

8. AOB

8.1 Next year's festival – there was some discussion on the Headington Festival for 2006 and whether a theme would be suitable to pursue. It was also suggested that the group need to plan to secure some funding to have a co-ordinator for the festival.

9. Date of next meeting

Wednesday 25th May from 7pm - 9pm at Headington Hill Hall