

Headington Committee for Development Action (HCDA)

Minutes for meeting on 27th October 2004, 19h00, Headington Hill Hall

Present

James Bloice-Smith
Bob Clarke
Angela Cristofoli
Jill Cummings
David Rundle
Mary Hope
Janet Isaac
Tony Joyce
Stephanie Jenkins
Sonja Lutticken
Mike Stranks
Arthur Treherne
Jean White

Apologies from

Kat Luddecke
Susan Tolman

1. Minutes of last meeting held on 29.09.04

Correction: Minute 9, last item should omit 'to receive priority' and be replaced by 'to be on the agenda for October'. Minutes then accepted as correct.

2. Any Other Business

- Bus maps – Angela
- STAX – Mary
- City Works – Mary

3. Annual General meeting

- (i) Annual report – the annual report on activities of HCDA was agreed subject to the following amendments:

4e – new point to be added to read 'Oxford City Council – provide support for HCDA primarily through links to the North-East Area Committee'

Appendix 1 – Mike Stranks as an additional co-opted member was agreed. His role would be to cover media links/public relations for HCDA, Stephanie Jenkins would be the website link. James Bloice-Smith notified the Committee that David Bartrip is to represent Wood Farm Community Association and he would confirm this with David. It was noted that some members on the list had no contact with HCDA in the past year, it was agreed that the hospitals would be approached to see if there was a way of having a group representative from them. David Rundle agreed to pursue this. The Manor Hospital would also be approached to see if they wanted a representative on the group. The County Council had also not been in contact and it was agreed that Angela would approach Gwen Davis at County Council.

With the amendments listed above, the annual report was agreed and approved by the Committee.

- (ii) The accounts were circulated giving details of the current account and petty cash account. The figures covered the financial year 1st April 2003 – March 2004 and also up until the end of September 2004. Arthur was thanked for producing such clear and understandable summaries. It was agreed that in future years a summary sheet would also be produced showing totals for particular activities/projects. The accounts were agreed and accepted by the Committee.

- (iii) Election of Honorary Officers of HCDA. At this point in the agenda, Mary asked Tony Joyce to Chair this item. Tony asked each of the Honorary Officers if they were willing to continue in office. The Chair, Treasurer and Secretary agreed to continue for the forthcoming year. The Vice-Chair stood down as he had a number of other commitments in the coming year and felt that he would be unable fulfill the role of Vice Chair. Tony expressed on behalf of the Committee thanks and gratitude to all the Honorary Officers and their commitment to HCDA. The Honorary Officers were duly appointed as:

Chair	Mary Hope
Vice – Chair	vacant
Treasurer	Arthur Treherne
Secretary	Angela Cristofoli

- (iv) The names of the persons appointed to serve as members of the General Committee were agreed as circulated with the annual report, subject to the amendments listed in (i)
- (v) Appointment of auditors – Arthur confirmed that arrangements had been made with Mike Hamment, accountant to carry out an audit again in 2005.
- (vi) Any other business – none

There had not been any proposals received to alter the constitution after 28 days notice, so a special meeting is not required on 24th November 2004. This concluded the annual general meeting for HCDA.

4. Oxford Credit Union

Sonja Luticken from attended the meeting to explain about the role of the Oxford Credit Union. It is a registered financial co-operative, owned and operated by its members who live or work in Oxford. It is run for the benefit of its members, there are no outside shareholders and all profits are returned to members as dividend.

The Oxford scheme will have 13 collection points locally and Sonia would welcome ideas for venues in the Headington area. The whole scheme needs good partnerships with local groups in order to reach people.

There was a lively discussion about the scheme and the group felt that they would like further information about the scheme to promote it further. Sonja also has a video on the credit union, which she is willing to lend to groups.

Contact for more information: info@oxfordcreditunion.co.uk

5. Matters arising from the minutes

- **Promotional event** – this was well attended and around 60 people came along. The presentations were well received and Oxford Brookes pledged £2,500 sponsorship towards the tree project. There was a lot of press coverage through the Oxford Mail and also T.V. South.
Information will be sent to those on the mailing list about HCDA and activities where they could be further involved. It was also agreed to write a letter to the editor of the Oxford Mail to show appreciation for Jo Duckles and her support in promoting the work of HCDA.
- **Sculpting tree in Bury Knowle Park** – the model will be displayed in the Co-op in the near future with comment forms. Sponsorship from Oxford Brookes has already been pledged and there is also some interest from Oxford University Press. It may be possible to have some seating around the tree as well. OUP are also offering to be involved in any promotional event once the work is completed.

James raised the idea of having support from an expert in fine arts to provide some professional guidance on the design. This was discussed and initially Mary would contact Sally Jane Webster regarding her qualifications and Angela will also discuss with Rachel Martin from Oxford Inspires.

Paul raised a concern that some people may want the tree to stay as it is. Mary said that the consultation would cover this issue by asking people for their views on the tree remaining as it is or being sculpted. The consultation would cover a wide range of the local population, as it is intended to display the model in the Co-op, library and the school. There had also been a letter in the Oxford Mail disapproving of the possible sculpting of the tree. Mary would respond on behalf of HCDA.

6. Festive event

Jill notified the group that the NE Area Committee had given £5,000 towards the festive lights. The event will be held on Sunday 5th December and the Mayor will attend to switch on the lights. There will also be a funfair in the central area and a craft fair at St Andrews school. Raffle tickets are available from Jill for people to sell. The City Council Events Officer has also offered to help with publicity.

7. Headington festival

This will take place over the first weekend in June 2005 on 4th and 5th. Both Richard Jeffrey and Kathryn Greehy have resigned from the festival group and Mary expressed thanks from HCDA for all the hard work that they have given to the festival.

The festival sub-group will start meeting again in November and members of the group who volunteered to be part of this are: Paul, Bob, Mike and Arthur.

8. Bury Knowle Park

Angela reported back on the walkabout around Bury Knowle Park with the Parks team and representatives from local residents groups including HCDA. A list of ideas for improving the Park was developed following the walkabout and was circulated for comments. These ideas will be discussed further at a future Area Committee meeting. Bob reported that some improvements had already been addressed.

9. Treasurer's update

Current account is £2,480, savings account is £8,100.

10. AOB

- Angela had two copies of the new bus maps for Headington, which were passed onto Arthur for the noticeboard.
- Mary reported that she had been liaising with STAX (student volunteers) at Brookes
- Mary would set a new date for the sub-group who have been working on the information brochure for Headington
- Mary had some contact numbers for the streetscene manager at City Works

10. Date of next meeting

Wednesday 24th November at 7.00 – venue to be confirmed

