

Headington Committee for Development Action (HCDA)

Minutes for meeting on 30th June 2004, 19h00, Lloyd Board Room, Oxford Brookes

Present

James Bloice-Smith
Bob Clarke
Angela Cristofoli
Jill Cummings
Paul Cunningham
Mary Hope
Janet Isaac
Tony Joyce
Stephanie Jenkins
David Rundle
Jean White

Apologies from

Kat Luddecke
John Russell
Arthur Treherne

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1. **Minutes** of last meeting held on 26.05.04
Minutes accepted as correct.
 2. **Any Other Business**
 - Wall by Somerfield car park - Janet
 3. **Matters arising:**
 - Student Information Pack – Tony progressing discussions with Brookes
 - Tree in Bury Knowle Park – Awaiting costings from Sally Webster. Mary to arrange further meeting with Jason Hedley and Sally. Mary had also heard from Mike Gass that there might be some regional interest from the Southern Bloom Committee.
 4. **Headington Festival**

The festival feedback paper had been circulated prior to the meeting; this summarized the comments from approximately 40 evaluation forms. There was a suggestion that the evaluation form could be smaller to fit into the programme next year. The group had a general discussion on the feedback and ideas for the future:

(i) Organizational issues: larger rubbish bins; more help for front gate of park on the Sunday; signs at the front of the park; give out programmes whilst setting up as people in the park all the time

(ii) Future issues: some discussion over having a one or two day festival; link into Artweek; have a promotional event in autumn and/or produce a promotional brochure; try and get more shops and the library to open on the Sunday

After the discussions, the agreed way forward is:

- Continue to have a festival over two days
- Programme for the same weekend in June (check dates for Cowley carnival)
- Produce a directory of groups/contacts (Mary)
- Develop publicity and media interest – (possibly to get one of large public organizations to assist in this – Angela to pursue)
- Explore possible links to Artweek through Oxford Inspires
- Explore involving more music groups for Sunday (Tony to pursue through local hospital links)
- Hold a promotional event in Sept at Headington Community Centre (Paul to provide possible dates hall is available to Mary)

5. Headington Information leaflet / pack

The working group had met to further discuss how this project could develop. The proposal is to produce a slimline wallet that could hold a number of different information sheets, around the size of ? of a sheet of A4 paper. Stephanie had produced some examples, which were circulated at the meeting. The next step is to obtain a cost for the production of the pack and pursue sponsorship. The working group would report back to a future meeting.

6. Vision / Action Plan

The group was reminded to send any further comments to Kat asap.

7. Treasurer's update

Current expenditure / income to be reported at next meeting. Mary reported that approximately £1100 had been spent from HCDA account on festival.

8. AOB

- Warneford Field – Tony informed the group that the meeting was very successful and that further discussions would be taking place in due course
- Local Plan Inquiry – Tony updated the group on the Public Enquiry and the representation he made regarding the proposed changes to the percentage of A1 shops within District Shopping Centres. It was agreed that Tony and David would provide a short summary report on shop use in Headington and present to a future meeting.
- Somerfield wall – Janet reported that there was a community safety issues regarding the alley by the park as there had been a recent mugging along there. There had been talk of the wall by the car park being reduced in height, which would make the alley more visible – Angela to pursue with Car Parks Manager

9. Date of next meeting

Wednesday 28th July at 7.00, Oxford Brookes