

# Headington Committee for Development Action (HCDA)

Minutes for meeting on 26<sup>th</sup> November 2003, 19h00, Headington Hill Hall

## Present

James Bloice-Smith  
Bob Clarke  
Angela Cristofoli  
Jill Cummings  
Mary Hope  
Janet Isaac  
Stephanie Jenkins  
Tony Joyce  
Kat Luddecke  
John Russell  
Arthur Treherne

## Apologies from

David Rundle

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### 1. Minutes of the previous meeting. Accuracy.

Correction to minutes of the last meeting (29.10.03): page 2 Item 6 should read 'Christmas Event'. With this amendment, the minutes were agreed as a true record of the meeting.

### 2. Notification of any other business

- Injury minimisation programme for schools – Jill
- Churches programme – James
- Manor Hospital – Angela
- HAMATS East Oxford Interface Study - Angela

### 3. Matters arising

- Mary had received a letter of thanks from Andrew Brown for the gift voucher. He is hoping to come to the January meeting.
- Henrietta Gill is unable to attend this meeting, but will come in January
- John reported that the Co-op is now open

### 4. Environmental action

Malcolm Hart (City Works, Oxford City Council) was welcomed to the meeting. Malcolm talked about the various programmes and projects tackling the problems of litter, graffiti, vandalism and improving the environment. He gave details of the NEAT (Neighbourhood Environmental Action Team) initiative that involves communities in developing local action to tackle litter etc. This initiative helps bring together residents, schools and other groups to bring about local improvements. Malcolm facilitates this project and is willing to help any new groups that would like to become involved. He also gave details of the Tidy Britain Standards aimed at business districts. He will be launching this scheme within Oxford at the Headington Funday on 7<sup>th</sup> December as Headington will be the pilot for this scheme.

Malcolm is keen to work with any local groups that would like to develop their own neighbourhood team to tackle local environmental issues in partnership with City Works. Malcolm can be contacted on 01865 252914 or email [mhart@oxford.gov.uk](mailto:mhart@oxford.gov.uk)

### 5. Christmas event

Jill updated the group on the event planned for Sunday 7<sup>th</sup> December. The lights were being put up and the trees outside the Co-op and Barclays Bank would be up by the weekend. Jill gave out some flyers detailing the programme for the day. The attractions include: Passion radio road show, Hebborn's funfair, open air carol service and the band of the Royal Green Jackets. There will also be a craft fair at St Andrews School on the same day. Any volunteers who could help on the day or sell raffle tickets before Sunday – please contact Jill.

## **6. Headington Festival**

Mary circulated notes from the festival working group meeting held on 19<sup>th</sup> November. Flyers would be sent out in the New Year to encourage local groups to be involved in the festival. Kat had produced small cards to be handed out to musicians encouraging them to contact HCDA if they would like to be involved in the Saturday event. It was agreed that the events in the park would be kept to the Sunday only. It was also agreed that the festival would not have any political stalls. Bob will be receiving a list from Mike Gass (Oxford in Bloom) regarding local people who enter their gardens for the Oxford in Bloom scheme next year. He will then contact them to link them into the festival, together with people who opened their gardens last year on the festival weekend.

## **7. Newsletter**

It was agreed that the idea of developing a newsletter needed a lot of background work to be done before HCDA reach a decision. There was some discussion on whether it was a newsletter or a handbook of local information that is required. Mary and Stephanie agreed to liaise with Headington Fish Group who are thought to produce a handbook of local information. There would also be further liaison with Barton (Angela) and Blackbird Leys (Mary) on how they produce newsletters. Local Residents Associations would be surveyed through the co-ordinating committee in Headington (Tony/Arthur) as to their views on developing a newsletter. This item would be further discussed at a future meeting.

## **8. Treasurers report**

Arthur reported that the balance was the same as last month. He also gave a breakdown of the costings for the 2003 festival. The costs were £1367 with an income of £816, leaving an overall loss of £551. The group thanked Arthur for this very useful summary which will help in forecasting the income required to support the 2004 festival to breakeven. It was agreed to apply to the Awards for All Fund for finance to support the festival.

## **9. Brookes reports**

The reports were circulated. The item was deferred until the next meeting.

## **10. AOB**

- Jill reported that HBA will be putting some proceeds from the raffle towards the IMPS scheme.
- Angela circulated details of the exhibition on the HAMATS East Oxford Interface Study which was currently taking place. Janet had visited the exhibition and found it informative.
- James provided details of the forthcoming programme of events within the local churches. Details will be put onto the Headington noticeboards (James/Arthur)
- Angela gave details that the next North-East Area Committee on 16<sup>th</sup> December would have a presentation regarding the proposed artwork for the Manor Hospital.

## **11. Date of next meeting**

**Wednesday 28<sup>th</sup> January 2003 at 7.00pm, Headington Hill Hall**

The agenda will include:

- Henrietta Gill – Cowley Carnival organiser
- Brookes reports on Headington