

Headington Committee for Development Action (HCDA)

Minutes for meeting on 24th September 2003, 19h00, Headington Hill Hall

Present

Bob Clarke
Angela Cristofoli
Jill Cummings
Janet Isaac
Stephanie Jenkins
Tony Joyce
Kat Luddecke
David Rundle
Arthur Treherne

Apologies from

James Bloice-Smith
Andrew Brown
Viv Crombie
David Edwards
Mary Hope
John Russell

1. Minutes of the previous meeting. Accuracy.

As Mary was unable to attend the meeting, Bob Clarke chaired the meeting. Minutes of last meeting (30.07.03) – Amendment to Item 7 that should read Oxford University not Oxford Brookes. Minutes for the meeting agreed.

2. Notification of any other business

- Update on Co-op – Kat
- Headington leaflet– Jill/Angela

3. Matters arising

Item 3: Bury Knowle Park – Bob commented that there had been improvements to the park since the last meeting and it appeared that a full-time keeper was in post. The group wished to extend their thanks to the Parks Business Unit – Angela to action. There was some graffiti on an electrical board box in the park, which needed to be cleaned up.

The group also wished to extend their thanks to the street cleaning service as there had been a noticeable improvement in the general cleanliness of central Headington.

Item 6: Charities Commission update – HCDA is now an official charity and details of the information on the Charity Commission website were circulated.

4. Oxford University Charities and Communities - Volunteering

Josefa Henry-Bochan, OUSU Vice-President Charities and Communities attended the meeting. She gave an overview of the activities covered, which included co-ordinating rag week as part of the charities work and co-ordinating volunteering opportunities as part of the communities work. A directory of opportunities is being established and is available via the website: www.oxfordgetinvolved.org. HCDA have submitted a summary about its activities, which is on the website already. Links have been made with the health sector and students are already volunteering for work within local hospitals. The OUSU deal with all the necessary checks to cover students e.g. police checks etc. Josefa sends weekly e-mails to students informing them of opportunities available. She is organising a volunteering fair in February and will also be actively involved with linking in volunteering with Diversity week in February and One World week in early May.

Bob thanked Josefa for her presentation and hoped that OU students will volunteer to help with activities in the Headington area especially the Christmas Funday and the Headington Festival. Josefa also agreed to stay for the rest of the meeting.

Contact details: Josefa Henry-Bochan 01865 288465 e-mail charities@ousu.org

5. Events

(a) Christmas Event – Jill updated the group on the Headington Christmas event on 7th December:

- Four new lights are being purchased.
- Sponsorship forms are being circulated – contact Jill if you can deliver some
- Road closure has been applied for Old High Street
- Christmas tree to be donated by local nursery
- Lord Mayor booked to come
- Entertainment booked – Band of Royal Green Jackets coming. Funfair booked
- Churches will organise carol singing etc.
- Public Entertainment Licence not required
- Small grant (£500) applied for to Oxford City Council

Jill reported that the Christmas lights would be put up by 7th December and she was pursuing further funding to buy more lights. She had discussed the possibility of Oxford City Council funding with Councillors as there was some central funding recently provided for lights in the Cowley Road.

St Andrews School may be organising a Christmas event, this weekend as well, which could link in. Arthur to follow up.

(b) Summer event – the working group had met recently and fed back on progress:

- Proposed date 5/6th June. Some concerns as this falls into half-term and so schools may not be able to be actively involved. However many other events happening around this time, so good to choose a date and keep to it
- Possible marquee in park especially for children's events if raining.
- Mobile skateboard ramps may be available to put in park – Kat to follow up
- Mary contacting Ox Brookes regarding help with artwork etc

Mary will be sending a summary of actions from the working group meeting. Other issues raised by the group included;

- Explore potential of Bury Knowle art group being involved
- To ensure that event is non-political as European elections will be the following week
- Tony will put Festival on agenda for meeting of Residents Associations and ask for volunteers to help
- Publicity – need to plan in advance to get into brochures/newsletters etc
- Josefa offered to look into possibility of finding help from OU with art/design
- 1000th anniversary of Charter. After much discussion it was decided that this did not appear to be highly significant. However linking to the history of Headington generally was thought to be a good idea e.g. guided walks about Headington.

The next working group meeting will be on 19th November.

Angela reported that Henrietta Gill, Co-ordinator for Cowley Carnival hopes to attend the next HCDA meeting. This carnival is due to run on 14/15/16th June so will link with ours if we want to co-ordinate publicity etc.

6. Community Network Event

It was agreed that Mary and Bob would represent HCDA at this event on 23rd October. Arthur and Tony were interested in attending on behalf of the residents Groups and would enquire with the organisers as to whether they could attend.

7. Treasurers report

Arthur reported that the current financial balance is £11,615.80p. Arthur to pursue finding accountant for HCDA. Arthur has booked to see an accountant for exploratory talks.

It was discussed as to whether higher rates of interest may be gained from other accounts. Kat will send details to Arthur

8. Membership

There are a number of organisations that are members of HCDA and have nominated representatives, but there has been limited contact or feedback to HCDA. It was agreed

that Angela and Mary would contact organisations on the Membership list to inform them that HCDA is now a charity and who their current representative is and whether they wished to keep this the same. A copy of the letter would also be sent to the named contact.

9. AOB

- Kat gave an update on the Co-op. The refit seemed to be going to plan and the store is on schedule to reopen in Nov/Dec. Kat will invite HCDA members to preview evening, which will be the day before the opening.
- Tony updated the group on the consultation for the Green Rd roundabout. The group generally felt that the publicity for this had been rather late.
- Urban Bus Challenge – Tony had put in a letter of support to county on behalf of the Co-ordinating group of Residents Associations
- Jill and Angela had both received copied of the leaflet 'Getting to Headington'. It was felt that this final draft did not include all the comments passed onto County. Jill and Angela to organise responses on behalf of HBA and Oxford City Council respectively.
- Bob informed the group that Andrew Brown had contacted Mary as he felt that he could not continue to be a member of HCDA due to other commitments. The group wanted to express their thanks to Andrew for all his hard work and dedication in getting HCDA established. They hoped that he would continue to be associated with the group.
- Central North Headington Residents Group have been invited to become members of HCDA – Viv Crombie will be their representative

10. Date of next meeting

Wednesday 29th October 2003 at 7.00pm, Headington Hill Hall